



STOP

IF YOU MUST PRINT... USE BOTH SIDES

- 1. Save paper by making prints double-sided**
- 2. Use one-sided paper discards for:**
 - Draft printing
 - Notebooks and sketchbooks
 - Fax coversheets

**WE ALL KNOW USING LESS PAPER WILL HELP SAVE A TREE.
IT ALSO SAVES US TIME AND MONEY.**



Recycle at Work
from Metro and your local governments